

Elite Implementation

Quick and smooth change in your firm depends on many factors but the key is effective guidance. That starts with a plan. The right plan ensures change is right the first time and minimizes disruption. Someone with good skills can execute the plan, but developing one requires expertise and experience not often found in firms.

This package is perfectly suited for firms that:

- Want BQE to manage the entire implementation process
- Want a thorough foundational training, along with some specialized training
- Desire BQE to coach them during the first billing
- Don't need help migrating your data

BQE Elite Implementation Kit

The cornerstone of your Elite Package is a dedicated BQE Deployment Manager. While your Manager coordinates and oversees delivery of services, you focus on your business knowing that there will only be minimal impact on billable and productive hours.

As your single-point-of-contact, the Manager:

- Conducts a needs analysis
- Develops the Implementation Project Plan which lays out the timeline, resources, services and training schedule
- Sets key areas: security, global settings, user settings and user interface options
- Monitors your First Billing to help with the transition from learning to execution
- Manages the BQE software installation
- Manages the data migration process from conversion to new final database
- Integrates supported accounting packages
- Follows-up on a weekly basis and after Implementation

Training

Central to success is guided learning. It builds confidence in managers and staff. They internalize change faster, resulting in minimal productivity loss.

The sessions and typical order of your Elite Kit is:

1. Accounting Integration
2. Master Information (for example, Client Setup, Project Setup, Security, Preferences)
3. Time and Expenses (train-the-trainer)
4. Billing (Level I & II)
5. Project Management
6. Open Training/Consulting (4 hours of your special topics)
7. First Billing

>>For more information, contact your Account Manager at
(888) 245.5669 or sales@bqe.com.

Services

