

# 2012 BILLQUICK EDITION COMPARISON

	Basic	Pro	Enterprise
<b>EASE-OF-USE</b>			
Access via Internet/Intranet	optional	optional	optional
Access via iPhone or Android Phone	optional	optional	optional
Wizards for Easy Setup and Billing	✓	✓	✓
Timeslips® and Wind2/FMS Data Conversion Wizards	✓	✓	✓
Easily Import/Export Data	✓	✓	✓
Single-Click DCAA Compliance	✓	✓	✓
Event Driven Messaging Among BillQuick Users		✓	✓
To-do Lists and Tasks		✓	✓
Customizable Custom Fields			✓
<b>TIME AND EXPENSE</b>			
Write Up/Down Entries	✓	✓	✓
Run Multiple Timers for Different Projects	✓	✓	✓
Track Overtime and Compensation Time	✓	✓	✓
Record Unlimited Length Notes for Time and Expenses	✓	✓	✓
Support for Multiple Currencies in Expense Sheets	✓	✓	✓
Submittal, Review and Approval Process		✓	✓
Personal Time Off Management			✓
Review Time and Expense Entries for Multiple Projects or Employees on a Single Screen			✓
<b>PROJECT MANAGEMENT</b>			
Change Multiple Projects at One Time	✓	✓	✓
Create Phases and Segments	✓	✓	✓
11 Contract Types Including 'Cost Plus' and 'Hourly'	✓	✓	✓
Create Journal Notes for Projects		✓	✓
Create Budgets from Estimates (and vice versa)		✓	✓
Track % Complete in Budgets		✓	✓
Assign Activities, Expenses and Employees to Projects		✓	✓
Interactive Gantt Charts for Project Allocations		✓	✓
Project Center			✓
Track Submittal-Approval Workflow			✓

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	Basic	Pro	Enterprise
<b>BILLING AND ACCOUNTS RECEIVABLE</b>			
Create Invoices in Batch Mode	✓	✓	✓
Create Recurring Invoices	✓	✓	✓
Reverse or Void Invoices and Payments	✓	✓	✓
GST and VAT Tracking	✓	✓	✓
Accept Credit Card Payments		✓	✓
Progress Billing		✓	✓
Retainer Management		✓	✓
Collection Center			✓
Automatic Payment Receipts			✓
Submittal and Approval of Invoices, Vendor Bills and POs			✓
Specify Custom Invoice Number per Project			✓
<b>ACCOUNTS PAYABLE</b>			
Purchase Orders and Vendor Bills		✓	✓
Chart of Accounts		✓	✓
Purchase Order History			✓
Pay Vendor Bills	optional	optional	optional
Write and Print Checks	optional	optional	optional
Create Bank Accounts	optional	optional	optional
Make Deposits and Transfer Funds	optional	optional	optional
General Journal Entries and Registers	optional	optional	optional
<b>REPORTS AND INVOICES</b>			
Report Center	✓	✓	✓
400+ In-built Standard Reports	✓	✓	✓
Favorite and Memorized Reports	✓	✓	✓
In-built Report Customization: Change Fonts and Colors	✓	✓	✓
Custom Invoice Layout per Project	✓	✓	✓
Save Invoices as PDFs	✓	✓	✓
Customize Reports and Invoices using Crystal Reports®	✓	✓	✓
Automatically Create Invoice PDFs		✓	✓
Store Reports as PDFs		✓	✓
Dashboard to Display Business Key Performance Indicators		✓	✓
Support for Electronic Invoices			✓

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	Basic	Pro	Enterprise
<b>SECURITY</b>			
Role-based Security	✓	✓	✓
Audit Trail	✓	✓	✓
Customizable Security Profiles	✓	✓	✓
Custom Login IDs	✓	✓	✓
Assign Projects, Activities and Expenses to Employees		✓	✓
Security for Custom Fields		✓	✓
<b>INTEGRATIONS</b>			
QuickBooks® Integration (QuickBooks 2002 or better)	✓	✓	✓
Peachtree® Integration (Complete/Premium 2005 or better)	✓	✓	✓
MYOB® (Australia) Integration	✓	✓	✓
Export Invoices to LEDES® Format		✓	✓
<b>TECHNICAL</b>			
MS Access® Database Support	✓	✓	✓
MS SQL Express® Database Support		✓	✓
MS SQL Server® Database Support			✓
<b>ADD-ONS</b>			
BillQuick Online: Cloud-based Version of BillQuick	optional	optional	optional
BillQuick Web Suite: Customer-hosted, Browser-based Version of BillQuick	optional	optional	optional
BillQuick Outlook® Add-In: Convert Appointments, Tasks and Emails into Time Entries	optional	optional	optional
BillQuick Agent: Time Card Monitoring and Report Scheduling	optional	optional	optional
BillQuick HR: Human Resource Management	optional	optional	optional
BillQuick Mobile: Mobile App for iOS and Android Devices		optional	optional



To learn more about BillQuick and other BQE products, call us at (888) 245-5669 or email [info@bqe.com](mailto:info@bqe.com).

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