

EDITION COMPARISON CHART

	Basic	Pro	Enterprise
RECOMMENDED BASED ON NUMBER OF EMPLOYEES	1-4	5-20	>20
TIME & EXPENSE			
Copy & Paste (including paste special) Entries	✓	✓	✓
Write Up/Down Entries	✓	✓	✓
Idle Time through Timers	✓	✓	✓
Track Overtime & Compensation time	✓	✓	✓
Record Unlimited Length Notes for Time & Expense	✓	✓	✓
Submittal, Review and Approval Workflow		✓	✓
Personal Time Off Management			✓
Single Screen Review/Approve Time & Expense Entries for Multiple Projects or Employees			✓
PROJECTS			
Change Multiple Projects at Once	✓	✓	✓
Create Phases	✓	✓	✓
Track Over-Budget Projects	✓	✓	✓
Clone Projects	✓	✓	✓
Create Budget	✓	✓	✓
11 Contract Types including "Cost Plus" and "Hourly"	✓	✓	✓
Track % Complete in Budget		✓	✓
Create Budget from Estimate (and vice versa)		✓	✓
Allocate Hours per Employee per Activity for a Project		✓	✓
Assign Activities, Expenses and Employees to Specific Projects		✓	✓
Create Estimate		✓	✓
Workflow Event Tracking			✓
BILLING, ACCOUNTS RECEIVABLE AND PAYMENTS			
Create Invoices in Batch mode	✓	✓	✓
Create Recurring Invoices	✓	✓	✓
Reverse or Void Invoices and Payments	✓	✓	✓
Invoice Flagging	✓	✓	✓
Progress Billing		✓	✓
Automatic Billing		✓	✓
Save Invoices as PDFs		✓	✓
Edit a Processed Invoice		✓	✓
Accept Credit Card payments		✓	✓
Retainer Management		✓	✓
Submittal and Approval of Invoices, Vendor Bills & POs			✓
Specify Custom Invoice Numbers per Project			✓

(continued on next page)

BillQuick



	Basic	Pro	Enterprise
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REPORTS & INVOICES

Report Center	✓	✓	✓
Favorites and Memorized Reports	✓	✓	✓
In-built Report Customization: Change Fonts & Colors	✓	✓	✓
An Exclusive Screen for Previewing and Printing Statements	✓	✓	✓
Custom Invoice Layout per Project	✓	✓	✓
Memorized Invoices		✓	✓
Dashboard to display business Key Performance Indicators		✓	✓
Store Reports as PDFs		✓	✓
Electronic Invoices			✓

DATA EXCHANGE

Import / Export Data	✓	✓	✓
Timeslips Conversion Wizard / Wind2 Conversion Wizard	✓	✓	✓
BQ-MYOB Integration	✓	✓	✓
BQ-QuickBooks Integration (QuickBooks 2002 or better)	✓	✓	✓
BQ-Peachtree Integration (Peachtree Complete/Premium Accounting 2005 or better)	✓	✓	✓

ACCOUNTS PAYABLE

Vendor Bills		✓	✓
Chart of Accounts		✓	✓
Purchase Order Management			✓
Pay Vendor Bills	optional	optional	optional
Write and Print Checks	optional	optional	optional
Create Bank Accounts	optional	optional	optional
Make Deposits / Transfer Funds	optional	optional	optional
General Journal Entries	optional	optional	optional

OTHER

Wizards	✓	✓	✓
Spell Check Memo and Description fields in Time and Expense Data	✓	✓	✓
Single-Click DCAA Compliance	✓	✓	✓
Audit Trail	✓	✓	✓
Send Emails Directly from BillQuick using SMTP	✓	✓	✓
GST and VAT Tracking	✓	✓	✓
Document Management		✓	✓
To-Do List		✓	✓
Multi Currency		✓	✓
Event Driven Messages among Users		✓	✓
Link Files, Images to Time & Expense and Master records		✓	✓
Customizable Custom Fields			✓
Full MS-SQL Backend Support			✓



